

LEARNING TREE PRESCHOOL

"All the Flowers of Tomorrow are in the Seeds of Today."

The United Methodist Church, 247 Broad Street, Red Bank, NJ 07701 (732) 530-5441

2022-2023 REGISTRATION FORM

Child's Name: _____ Date of Birth: _____ Gender: _____

Address: _____

Parent/Guardian #1 Name: _____ Cell Phone: _____

Occupation: _____ E-mail: _____

Parent/Guardian #2 Name: _____ Cell Phone: _____

Occupation: _____ E-mail: _____

Are there **custody orders** in affect for this child? _____

Medical Information:

Pediatrician Name: _____ Phone: _____

Allergies: _____

Medications: _____

Emergency Contact Information: ***MUST GIVE TWO NON-PARENT NAMES AND PHONE NUMBERS***

Contact #1 Name: _____ Phone: _____

Contact #2 Name: _____ Phone: _____

Family Information:

Sibling's Name: _____ Date of Birth: _____ School Attending: _____

Background Information:

Are you a member of The United Methodist Church of Red Bank? _____ Are you active-duty Military or a Veteran? _____

How did you learn about Learning Tree Preschool? _____

Does your child have any special learning needs or fears that the Director/Teacher should be aware of?

Parent Responsibilities:

Your child's continued enrollment in this school is dependent on your commitment to the following:

1. **Financial Obligation** - Monthly tuition payments are due on the 1st of the month from September thru May. On the 15th of the month, a \$20 late fee will be levied to your account for each child with a late payment. Any extenuating circumstances should be brought to the attention of the Director.
2. **School Policy Compliance** – Parents/guardians are required to promptly complete and return all state-mandated registration and medical forms and adhere to all policies as stated in the parent handbook.

Withdrawal from Learning Tree Preschool:

1. If Learning Tree Preschool decides to terminate a student’s enrollment, or if withdrawal is necessary for the following reasons, there is no financial penalty as long as the child’s account is up-to-date.
 - a. The family's permanent removal from the area.
 - b. Medical reasons as advised by a physician.
 - c. Reasons considered by the Director to constitute an emergency.
2. If a family decides to withdraw from Learning Tree Preschool prior to August 1st of the academic school year, one half of the 1st payment will be returned. Withdrawal after August 1st will result in the full 1st payment being forfeited.
3. Parents/guardians must give a minimum of **30 DAYS WRITTEN NOTICE** to the Director indicating their intent and reason for withdrawal. Parents/Guardians are required to pay tuition during this 30-day period. If Learning Tree Preschool files suit to recover tuition monies or penalty fees owed, in the event Learning Tree Preschool prevails, Learning Tree Preschool shall be entitled to costs and attorney fees.

This Registration Agreement must be signed and returned to the school with your non-refundable \$75.00 registration fee.
Checks are made payable to Learning Tree Preschool or United Methodist Church of Red Bank.

Name: _____ / _____ Date: _____
 (Signature) (Printed Name)

Name: _____ / _____ Date: _____
 (Signature) (Printed Name)

Enrollment Form

Registration requires a **non-refundable \$75.00 fee**. There is an additional **non-refundable registration fee of \$50** for each sibling. Tuition payments are broken down into 10 equal payments. The 1st payment is due by June 1st along with all state-required forms. The remaining tuition payments are due on the 1st day of the month, September - May. Your child's placement will be held conditionally until the 1st payment and forms are received. Upon receipt of the 1st payment and forms, your child's placement is confirmed. Those on the waiting list will be contacted after June 1st and informed of any available, unconfirmed spots.

Any family having two or more children enrolled in the school in the same year will be given a 10% discount on the tuition of the student with the lowest priced tuition. Registered church members will be given a 20% discount on the total cost of tuition. Faculty receive a 25% discount. A 20% discount will be given to families with an active-duty military or veteran status.

Please check the class for which you would like to register.

2 1/2 Year Old Class (Applicants must turn 3 years old between October 1st and March 31st of the enrolling year.)

1 Day Class Friday 9:15 – 12:15 PM

_____ \$900 annual fee. \$90 each payment.

3 Year Old Class (Applicants must be 3 years old by October 1st of the enrolling year.)

4 Day Class Monday/Tuesday/Wednesday/Thursday 9:15 – 12:15 PM

_____ \$3,600 annual fee. \$360 each payment.

4 Day Class with 1 day of Enrichment Tuesday 9:15 – 1:45 PM

_____ \$4,500 annual fee. \$450 each payment.

Pre-K Class (Applicants must be 4 years old by October 1st of the enrolling year.)

5 Day Class Monday – Friday 9:00 – 12:00 PM

_____ \$ 4,500 annual fee. \$450 each payment.

5 Day with 2 Days Enrichment on Tuesday & Thursday 9:00 – 2:00 PM

_____ \$6,300 annual fee. \$630 each payment.

5 Day with 3 Days Enrichment on Tuesday, Wednesday & Thursday 9:00 – 2:00 PM

_____ \$7,200 annual fee. \$720 each payment.